**Plan to Conduct Discovery**

**Student Name:**

**Start Date of Discovery Process: Projected Completion Date:**

**Outcome of Discovery:**

**Team members enlisted to participate in Discovery:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Title** | **Contact Information** |
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**a) Explain the concept of Competitive Integrated Employment and how the process of Discovery will enable the team to create work experiences that are individualized for the student.**

**b) Gather information about the student while they are at home: Ask about routines, chores and expectations at home, skills and interests, abilities, support needs and successful support strategies. Where does the person go in the community? With whom? How often? Visit the student at home; interview family members and/or caregivers who support the person at home; have family members video and share some of the student’s home activities with the school.**

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| --- | --- | --- |
| **Who?** | **Will do what?** | **By when?** |
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**c) List the activities at home that you would like to return to observe at a later date, or gain more information about.**

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| --- | --- | --- |
| **Additional information or observation needed?** | **Who will complete it?** | **By when?** |
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**d) Set an appointment for the student and family to meet with an SSA Benefits Planner.**

* 1. **Who will do this? b. When?**

**e) Based upon the information learned in the initial meeting, whom should the team interview to gain more information about the student?**

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| --- | --- | --- |
| **Person to be interviewed** | **By whom?** | **By when?** |
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**f) What familiar activities do you want to participate in with this student to learn more about skills, interests, support needs, connections?**

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| --- | --- | --- | --- |
| **Activity** | **Location** | **With whom?** | **By when?** |
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**g) What unfamiliar activities do you want to participate in with the student to learn more about skills, interests, support needs, connections? (This could include job shadows or work experiences.)**

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| --- | --- | --- | --- |
| **Activity** | **Location** | **With whom?** | **By when?** |
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***\*\*Document observations and Interview findings in notes, pictures and video.***

**h) Review records for pertinent information about employment.**

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| --- | --- | --- |
| **Which records?** | **Who will review?** | **By when?** |
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**i) What other information do you need? How will you get it?**

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| --- | --- | --- | --- |
| **Question to be answered?** | **How? (activity, interview, visit the home again)** | **By whom?** | **By when?** |
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***Discovery Debrief Meeting***

***What works/ What doesn’t work for this individual***

***Interest areas***

***Ideal Conditions for success anticipated in a work experience***

***Contributions and Skills***

***Tasks that they could perform (now or with training)***